OCCUPANCY CHECK FORM

To: <u>Client Name</u>
Property Address: <u>123 anystreet anytown Ontario</u>
Mortgagor/Counsel   <u>Client address</u>

I ATTENDED AT THE ABOVE ADDRESS AS FOLLOWS:

Property for sale? Contact Information: For Sale/Not for Sale

Spoke to: Name: <u>Occupant Name</u> Phone#/Email   <u>xxx-xxx-xxxx</u>

Occupancy: Boarding house tenants are "other" Tenants occupy self-contained units. Details on back.

Surname	Given Name	Relationship	Mortgagor	Tenant	Other
			×	×	×
			×	×	×
			×	×	×
			×	×	×
			×	×	×

×**Minors? *Details on back*   XNo Minors**

What part of property is rented/tenanted?	**Rent due date?**
Move in date?	**Paid weekly/monthly, by whom?**
Rent amount?	**Leased or not leased?**
Heating type?	**Utilities included in Rent?**
Payments up to date?	**Arrears?**
How many self-contained units	**Kitchens/bathrooms (no?)**

Property description: Residential/Commercial, Single or multiple family, type (i.e. semi/detached/townhome etc/, exterior-brick/frame/siding/stucco, Garage attached or not, Driveway paved, condition of property

Date/time of Inspection and comments:

Name and Signature:_____

Minors:

Tenants: